



# North Liberty Fire Department

## Permit Application

### Open Burning – Native Prairie Burn

Permit Information			
Application Fee:	\$25.00	Have you previously applied for this type of permit?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Application Date:		Date of previous application:	
Owner/Applicant Information			
Applicant's Last Name:		Applicant's First Name:	Applicant's MI:
Property Owner's Last Name:		Property Owner's First Name:	Property Owner's MI:
Location/Address of the Open Burning:			
City:		State:	Zip:
		IA	
Mailing Address (If different):			
City:		State:	Zip:
		IA	
Home Phone:	Work Phone:	Other Phone:	Email Address:
Open Burning Information			
Start Date of the Burning:	End Date of the Burning:	Fire Attendant's First & Last Name:	
Start Time of the Burning: <input type="checkbox"/> AM <input type="checkbox"/> PM	End Time of the Burning: <input type="checkbox"/> AM <input type="checkbox"/> PM	Fire Attendant's Phone Number:	
Alt. Start Date of the Burning:	Alt. End Date of the Burning:		
Alt. Start Time of the Burning: <input type="checkbox"/> AM <input type="checkbox"/> PM	Alt. End Time of the Burning: <input type="checkbox"/> AM <input type="checkbox"/> PM		
Native Prairie Plants			
Only Native Prairie plants/species are allowed to be burned within the city limits of North Liberty. Provide the native prairie plants/species within the area of the proposed burn. Use the Iowa State University Introduction to Iowa Native Prairie Plants guide as a reference. – <a href="#">Document Link</a> –			
1.			
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#### General Information

1. Any person interested in conducting a prairie burn shall submit an application to the Fire Chief a minimum of twenty one (21) days in advance of the planned burn.
2. Persons conducting the native prairie burns possess the experience and training necessary to conduct such burning safely. Must provide proof of training, typically DNR trained.
3. If a burn permit is issued, the permit is contingent upon the applicant posting notice on the applicant's property and the applicant notifying by mail or personally delivery all affected property owners whose properties are within one-quarter (1/4) mile of the proposed burn site and all residents of the same properties a minimum of ten (10) days prior to the proposed burn.
4. In the event one or more persons required to be notified as set out in this section object to the prairie burn and the Fire Chief finds that one or more objections are valid in terms of potential health or safety issues presented or created by the prairie burn, the Fire Chief reserves the right to modify or revoke the permit.
5. Any owner who burns prairie sites as permitted by this section shall be fully responsible for conducting the open burning safely and in accordance with applicable fire department, city, county and state standards at all times; shall be liable for any damages to persons or property that arise from the open burning; and shall hold the City harmless for any such damages.

#### Residents within One-Quarter Mile

Are there any buildings inhabited by a person other than the landowner, a tenant, or an employee of the landowner conducting the open burning one-quarter mile radius from the location of the open burning?

Yes \*  No

If yes, and the permit is approved, the open burning is contingent upon the applicant posting notice on the applicant's property and the applicant notifying by mail or personally deliver all affected property owners whose properties are within one-quarter (1/4) mile of the proposed burn site and all residents of the same properties a minimum of ten (10) days prior to the proposed burn.

The North Liberty Fire Department will provide the notification letter to the applicant to be mailed.

Reference the Johnson County Property Information Viewer for parcel information – [Website Link](#) –

In the event one or more persons required to be notified as set out in this section object to the prairie burn and the Fire Chief finds that one or more objections are valid in terms of potential health or safety issues presented or created by the prairie burn, the Fire Chief reserves the right to modify or revoke the permit.

Provide information below for all affected property owners whose properties are within one-quarter (1/4) mile of the proposed burn.

- Provide additional pages if needed -







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#### Applicant's Statement of Veracity

#### Read the statement below before signing

I understand that this application does not grant me permission to conduct the open burning until a valid permit is issued by the North Liberty Fire Department.

I understand that all open burning shall be conducting in accordance with Iowa Administrative Code, 567—23.2(455B) "Open Burning" and the applicable requirements of the City of North Liberty, Johnson County and the North Liberty Fire Department.

I will conduct the open burning safely and I will be liable for any damages to persons or property that arise from the open burning; and shall hold the City of North Liberty and the North Liberty Fire Department harmless for any such damages.

The Fire Chief or any authorized representative of the North Liberty Fire Department is authorized to order the extinguishment by the responsible person or by the fire department for any burning that is deemed to create a nuisance, hazardous condition or objectionable situation.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date signed

#### Permit Submittal Requirements.

- 1) Complete and sign permit application.
- 2) Proof of training in Native Prairie Burning for the person conducting the native prairie burn. Typically given by Iowa DNR.
- 3) Submit completed application and proof of prescribed/native prairie burning training to [www.talktomycity.com](http://www.talktomycity.com)
- 4) Enter Agency Code "Nor01" (case sensitive)
- 5) Fee= \$25 which can be payed online once the permit is processed.