



North Liberty Fire Department

Operational Permit Application

Display of Fireworks

Application Information					
Application Fee: \$100.00	Have you previously applied for this type of permit?			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Application Date:		Date of previous application:			
Display Location Information					
Display Date:		Start Time:		End Time:	
Secondary Display Date:		Start Time:		End Time:	
Address/Location	City	Property Owner Name		Parcel ID#	
Individual, Group or Organization Sponsoring the Event					
Last Name:		First Name:		MI:	
City:		State:	Zip:	Group / Organization Name:	
Home Phone:		Cell Phone:		Email address:	
Fireworks Display Operator					
Last Name:		First Name:		MI:	
City:		State:	Zip:	Business Name:	
Work Phone:		Cell Phone:		Email address:	
Supplier of Fireworks (If Different from Operator)					
Last Name:		First Name:		MI:	
City:		State:	Zip:	Business Name:	
Work Phone:				Email address:	



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Attach the Following Documents to this Application

(Permits will not be processed without all the information below)

- 1) Copy of the operator's ATF License/Permit (Federal Bureau of Alcohol, Tobacco, Firearms and Explosives).
- 2) Copy of the operator's PGI Display Operator Certification or other formalized training certification.
- 3) Evidence of financial responsibility by the sponsor of the event and by the operator of the fireworks display by attaching a copy of the corporate security bond or public liability insurance policy; Bodily Injury: \$2,000,000 per person, Property Damage \$2,000,000 and Total Liability Coverage: \$4,000,000. Coverage shall include the entire period between the date the fireworks are delivered and the date the fireworks are displayed.
- 4) The approximate number and kinds/types of fireworks to be discharged.
- 5) List fireworks in sequential order that they will be discharged.
- 6) List of the fireworks display crew and their position(s); (operator/shooter, assistant, spotter, etc.) that will be on-site during the delivery, preparation, installation and display of the fireworks.
- 7) A letter stating ownership of the land from which the display will take place, with owner's release signature.
- 8) The manner and place of storage of such fireworks on the display site.
- 9) A diagram/site plan.

Site Plan Information

The Site Plan shall include:

- 1) The dimensions of the display site and locations of discharge site(s), spectator viewing area(s), parking area(s), fallout area(s), and associated separation distances.
- 2) Location and distances of all buildings including tents, highways, roadways, above ground pipelines, aboveground storage tanks, utilities and other possible overhead obstructions.
- 3) Location of onsite fireworks storage areas.
- 4) Likely wind direction.
- 5) Traffic plans indicating the flow of vehicles into and out of site before and after display.
- 6) Location of access and control points into the shoot areas.
- 7) Location of emergency vehicle staging area and access routes.

Fire Department Stand-by & Permit Fees

Fire Department shall be onsite before, during and after the fireworks display. The stand-by rate is \$100.00 per hour. One hour minimum is required then billed in 15 minutes increments beyond the first hour. This fee is additional to the permit fee and will be billed. Permit fee shall be paid before the permit is issued.



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Permit Review & Requirements		
<p>Upon receipt of application, the authority have jurisdiction will initiate an investigation of the site of the proposed display for the purpose of determining compliance with the currently adopted International Fire Code.</p> <p>At all times the storage of and display of fireworks will have to comply with the currently adopted Fire Code and all referenced NFPA codes.</p> <ul style="list-style-type: none"> International Fire Code, 2018 Edition NFPA 1123 (Fire Works Display), 2018 Edition NFPA 1126 (Use of Pyrotechnics Before a Proximate Audience), 2016 Edition 		
Statement of Veracity		
<p>Upon approval of this application, I agree to abide the requirements set forth in the currently adopted edition of the International Fire Code and the authority having jurisdiction, that being the North Liberty Fire Department. I understand that the location must pass an inspection prior to issuance of the requested Permit. I do hereby grant permission for that inspection. Responsible Party:</p>		
Printed First Name:	Printed Last Name:	Signature:

Permit Submittal Requirements.

- 1) Complete and sign permit application
- 2) Submit permit application online:
<https://portal.iworq.net/NORTHLIBERTY/new-permit/600/418>
- 3) Attach Permit Application and Required Documents
- 4) Attach permit application and all required documents specified on page 2
- 5) Total Permit Fee= \$200 (\$100 Permit Fee + \$100 Standby Fee)

SITE MAP



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	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
1																1
2																2
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